Committee on Disability Access—Honolulu (CODA-H)
Report to FSEC, Fall 2013-Spring 2014

Members

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Activities and Accomplishments

I. Priority Access Issues
   A. Building 2
      i) Restrooms
         1) ADA stalls: maintenance requests were submitted to re-mount to the wall of the ADA stalls in the men’s first and fourth floor restrooms so that the door can close and lock. As a part of this order, there was a request to increase the tension and/or install a spring so that the door will swing shut, rather than outwards.
         2) Paper towel dispensers: maintenance requests were submitted to lower the paper towel holders in the restrooms on the first floor for wheelchair users.
   B. Building 5
      i) Restrooms
         1) Paper towel dispensers: maintenance requests were submitted to lower the paper towel holders in the restrooms on both floors for wheelchair users.
         2) ADA stalls: maintenance requests were submitted to re-mount to the wall of the ADA stall in the men’s first floor restroom so that the door can close and lock. As a part of this order, there was a request to increase the tension and/or install a spring so that the door will swing shut, rather than outwards.
   C. Building 7
      i) Classrooms
         1) Height adjustable desks: the classrooms on the fourth floor were checked to make sure that they were accessible to those using wheelchairs or who had special seating needs. Height adjustable desks were set up in classrooms which did not meet those needs.
      II) Library
         1) Height adjustable table: at the request of a student, a height adjustable table was borrowed from PCATT for use in the first floor study area of the library. Planning is underway for Student ACCESS to purchase a table.
         2) Water fountain: the water fountain was checked for compliance with ADA standards.
      iii) Floor-to-floor elevator access for 3rd and 4th floors: students with disabilities who need floor-to-floor elevator access were issued electronic keys to utilize the freight elevator. In the instances when the freight elevator has not been available, Student ACCESS has worked
with both students and instructors to ensure that assignments and materials from class were made available to students. Additionally, Student ACCESS assisted students in receiving instruction when they were not able to attend class (ex: Essentials Lab, working with instructors to hold office hours at a different time/location, etc.). It should be noted that, with the ongoing construction in Building 7, options to relocate classes were extremely limited.

D. Building 20
i) Family restrooms: the existence of a family restroom in this building was confirmed.

E. Building 72B
i) Campus maps with accessible routes to and from the building are being enhanced so that the path is clearer. There is also discussion of placing additional signage in the area to point out the route.

II. Assistive Technology
A. Captioning: captioning is being provided for students on a need basis for requiring the service.
B. Alternate formatting: electronic versions of textbooks were secured for students on a need basis for requiring the service.
C. Text-to-speech (NVDA, Kurzweil): provided to students on a need basis requiring the service. Students were introduced and taught to utilize text-to-speech software to access electronic versions of textbooks, to access online coursework (ex: Laulima, Pearson Lab, etc.) and to assist with test taking.
D. Speech-to-text (Dragon Dictate): provided for students on a need basis requiring the service. Were introduced and taught to utilize speech-to-text software to assist with writing assignments and testing.
E. Videophone for Deaf and Hard of Hearing who utilize sign language: at the request of a Deaf student, the installation and use of one or two videophones are being researched for HCC.
F. Computer upgrades may affect use of technology programs: the computers that have Dragon Dictate, Kurzweil and other programs to assist people with disabilities are not compatible with the Windows 7 update planned for the summer of 2014.

III. Modification of Service Assessment
A. Survey of services (each semester): Student ACCESS will disseminate a survey form to students who utilized access services. The purpose of this survey is to assess the level of satisfaction with services received from Student ACCESS and suggestions or comments for improvement. Survey Monkey will be used to secure data.

IV. Ongoing Initiatives
A. Emergency evacuation planning: Student ACCESS compiles a list of students who have indicated they will need evacuation assistance in the event of an emergency. This list is provided to Campus Security so that they can coordinate with first responders.
B. Test proctoring for distance education classes: Student ACCESS will be meeting with the disability coordinators from the other campuses in May 2014 to discuss strategies for distance-education proctoring.
C. Family restrooms: There was a discussion about converting some of the single-user restrooms to family restrooms. The restroom in building 20 is confirmed as a family restroom.