Campus Technology Committee Minutes (1/17/14)
Attendees: Mike Meyer, Mario Mediati, Sandy Sanpei, John Delay, Elton Ogoso & Connie Balanay

- Minutes from 11/15/13 were approved
- Building 7 Moves
  - Mike reported that the building 7 move was difficult but successful
  - Everything has been moved and is working
  - Support staff worked every day to make except Christmas and New Year’s Day
  - John Delay mentioned the need an easier way to map the O: drive
- Budget
  - Mike mentioned HonITS is being identified as part of the deficit
  - Spent 50% of what was given
  - 80% done of intend projects
  - HonITS stopped spending this semester and is in good shape
  - Last piece of the project is to purchase the VDI
- Converting everyone to cloud storage (Google Drive)
  - O: drive will be going away soon or anytime as the system is very old
  - Very few people left on O: drive
  - Begin migration of all campus personal/O: drive storage to Google Drive (25GB)
  - Download Google drive app on computer. Once app is on computer you can drag and drop all your documents to Google drive. HonITS will help to do this.
  - Sensitive and administrative data should not be stored on Google drive
  - Users are responsible to move their own data
  - With Office 365 you will get another 30GB of storage on Sky Drive
  - Mike to update campus shortly
- Upgrade all PC Windows XP systems to Windows 8.1 or Windows 7 (done on case by case bases)
  - Ties to Office 365 and storage migration
- Implement Office 365 for everyone (students, admin, faculty & staff)
  - Accounts “uhuser”@honolulu.hawaii.edu are ready and being obtained. Synced with UH Active Directory (AD) and synced with Office 365. New login by next summer
  - Office 365 is web based
  - Assessment group was introduced to Office 365
  - Focus Office 365 by groups that need it and are interested.
  - Office 365 incorporates
    - SharePoint (collaboration, store documents, & share for collaboration) logging assessments & documents.
    - Forms done by InfoPath
    - Lync fully intergraded chat & video conferencing
- Sandy asked about open labs
  - Transferring lab management from HonITs to Academic Support
  - The following questions need to be answered
    - What is lab for?
    - What does it need to do?
- How to satisfy the request, demands and needs of the students?
- Meeting adjourned.