Welcome and Sign-in: The following members of the campus community attended the meeting: Jess Aki, Diane Caulfield, Steven Chu, Ross Egloria, Frank Fenlon, Ken Johnson, Ralph Kam, Kara Kam-Kalani, Derek Oshiro, Derek Otsuji, Sam Rhoads, Marcia Roberts-Deutsch, Jerry Saviano, Bert Shimabukuro.

Recap of Committee history and current CPC involvement: Marcia Roberts-Deutsch provided an overview of the work of the General Education Working Group, co-chaired by Jess Aki and Jerry Saviano, which was active during the Fall 2010 semester and had laid the groundwork for a comprehensive evaluation of the status of the General Education component of the CTE programs. Based on the consensus reached at the January 21, 2011 Town Hall, this work will continue with an ad hoc subcommittee of the Committee on Programs and Curricula (CPC).

Charge to the ad hoc committee from the CPC: Marcia provided a memo to those present that formalized the creation of the ad hoc committee, requested progress reports at the March and April CPC meetings, and itemized the elements of a more detailed Action Plan that the new committee should focus on.

Designation of New Chair(s): Jess Aki had agreed prior to the February 4 meeting to provide continuity from the Working Group to the ad hoc committee, but serving as co-Chair only, so another co-Chair needed to be selected. Jerry nominated Sam Rhoads; Marcia nominated Kara Kam-Kalani. Kara was elected by ballot vote of those present.

Resource Materials: In addition to the Action Plan, Marcia provided some additional resource materials to the committee, including a) copies of the notes from the three Town Hall meetings in January; b) a list of all current Program Prerequisites and General Education requirements for the CTE programs; c) a recent article from The Chronicle of Higher Education on undergraduate education; and d) her notes on Gen Ed for CTE that she hoped would clarify the connection between the ACCJC standard and various options that might prove useful in helping the college meet that standard. She also reminded the committee of materials posted on the intranet under the Articulation Board link (Foundations and Diversification) that could serve as a model for developing hallmarks after the basic categories had been identified.

Meeting schedule: Jess and Kara will meet on February 11 so Jess can provide Kara with additional information on the Working Group. The next meeting of the committee as a whole was set for February 18 at 1:30 p.m. in Bldg. 27, room 111.

Submitted by Marcia Roberts-Deutsch