CPC Minutes
May 13 2016

Members present: Sally Dunan, Erica Balbag-Gerard, Sarah Myhre, Bert Shimabukuro, Jim Poole, Jeff Stearns, Jennifer Higa-King, Mike Ferguson, Jenny Wong, Rheta Kuwahara, Karadeen Kam-Kalani, Eric Paul Shaffer, Marcia Roberts-Deutsch, Pat Yahata. Guests: Steve Mandraccia, Jo Stenberg.

1. Call to order
2. Approval of Minutes, approved after some corrections
3. Welcome of new members and farewell to outgoing members
   a. Outgoing: Derek Otsuji (UC)
   b.Incoming: Shioko Yonezawa (UC)
   c. Continuing: Warren Takata (Tech I) and Sally Dunan (Tech II)
4. Election of Chair for 2016-2017 academic year
   a. Sarah Myhre
      i. Some discussion on overload for non-instructional faculty for the role as CPC chair. Determined that Sarah is welcome to participate as CPC chair.
      ii. Sarah Myhre is the new CPC chair.
         1. Unanimous approval
5. Discussion items
   a. FQ Designation updates
      i. Approved by foundations board and gen ed board
   b. Other UH institutions
      1. Kap CC approved April 2, 2016 using the FQ Hallmarks provided. Change likely Fall 2018
      2. Kauai intends change FS to FQ awaiting faculty senate
      3. Manoa general education change from FS to FQ effective Fall 2018. 2017 courses will be reviewed for FQ but not offered FQ until 2018
      4. Maui agreed to change general education requirement from FS to FQ effective Fall 2018. OK with FQ hallmarks
      5. Leeward will begin designating FQ courses Fall 2017, but FQ requirement will be effective Fall 2018. OK with FQ hallmarks
      6. General idea is that HonCC will follow the rest of the UH colleges
      iii. Clarification on UHM, majority of FS will expire 2017. Only ones that will have FS are that were renewed in 2015 and will expire in 2021. No courses will have solely FS designation after 2018. FS only courses should no longer be offered as a firm step toward fully implementing the FQ requirement.
      iv. Implementation needs to be discussed. Fall 2018 target. New math classes will apply for FQ designation.
      v. CPC moves to approve the concept from FS to FQ and that we intend to implement. Unanimous approval.
b. Follow up on new DERB Charter (Marcia RD)
   i. Idea is that there should be one committee DEAC that will perform all functions. Members of DEAC will serve as reviewing body. DEAC will joint under CPC and Faculty Senate. Curriculum issues will go to CPC and all other matters to Faculty Senate.

c. Kuali Update (Pat Y)
   i. Campus announcement of rollout
      1. All people that will change curriculum need access.
         a. Div Chairs should send list of full time faculty to Pat Y.
      2. Not active until July 1st
   ii. Enrollment max
      1. Div Chairs only can change the enrollment caps for classes. Changes to be submitted to department secretaries.
      2. There will be a enrollment max in the kuali document
   iii. Courses with missing SLOs
      1. 7 courses did not have SLOs.
         a. CPC chair will follow up with instructors or div chairs to get SLOs on a preliminary basis and then formalize that next year.
      iv. Pat encourages people to look at the tutorial videos and provide feedback to her if any hints or pointers should be added.
   d. K. Kam was thanked for her service as chair.
      i. K. Kam similarly expressed her gratitude for everyone’s hard work.

7. Adjourned.