COSA Meeting Minutes 10/26/12 (Unofficial)

Committee Members:

- University College Faculty: Mieko Matsumoto
- University College Faculty: Dave Panisnick (cont.)
- Tech I Faculty: Doug Madden
- Tech II Faculty: Gaynell Buxton
- Academic Support: Stefanie Sasaki
- Registrar: Farah Doiguchi sub Nova
- Director, Student Life: Emily Kukulies
- Dean, Student Services: Wayne Sunahara
- Mental Health Counselor: Kimberley Gallant
- Disabilities: vacant
- Native Hawaiian Programs: Kristy Ringor
- Off-Campus: Erica Balbag-Gerard
- Student: Kaleo Gagne
- Student: Jim Cardenas
- Student: Janel Dulan

1) Call to Order 11:00 am

2) Minutes of 9/28/12 Meeting
   a) Emailed version includes all changes submitted to Janel
   b) Quorum not met

3) Old Business
   a) Transferring Grading & Graduating D Grades
      i) Feedback from constituents
         (1) None reported.
      ii) Wayne report from DOSS
         (1) Other campus deals with it similar to us. Kaʻieʻie may impact the definition and the UH system may have more standardized for that reason. May be documentation "soon" so Wayne may have follow up for January meeting. We will get a report at that time.

   b) Past Agenda Suggestions
      i) Concerns with counseling hours
         (1) Janel followed up with Counseling directly. Issue resolved.
      ii) Communication through technology
         (1) Billie unable to attend this meeting but with meet with Janel and Mike before next COSA meeting.

   c) FSEC
      i) Charter not in time for this week’s agenda but send it to FSEC (Sally).

4) New Business
   a) No new agenda items submitted

5) Announcements
   a) Next COSA meetings:
      i) November 30, 2012, Conf Rm , 6-101 (1st floor)
      ii) January 25, 2013, Conference Room , 6-101 (1st floor)
      iii) February 22, 2013, Conference Room , 6-101 (1st floor)
      iv) March 22, 2013, Conference Room , 6-101 (1st floor)
      v) April 26, 2013, Conference Room , 6-101 (1st floor)

   b) The "Promoting Events On Campus" procedures and demonstration was completed at 10/8 CLT meeting. The link to the procedures is on the intranet: [http://programs.honolulu.hawaii.edu/intranet/node/1275](http://programs.honolulu.hawaii.edu/intranet/node/1275)

   c) Building 7 Elevator use concerns
i) Brian turning the card key system back on again to address concerns regarding disability access.

6) Adjourn