CODA-H Committee Meeting Agenda  
September 23, 2011

In Attendance: Cynthia Smith, Ken Kato, Mario Mediati, Nadine Leong-Kurio, Lorri Taniguchi, Heidi Green, Wayne Sunahara

I. Introduction of committee members including new APT Heidi Green

II. Charter Review
Will be submitting a change to charter regarding frequency of meetings. Much of the access concerns are addressed not only through our CODA-H meetings but through everyday communication with employees and Student ACCESS. Proposing to change frequency of meetings from once a month to once every other month or twice a term or as need be. Committee also wanted to add that we will also meet electronically if need be. Current charter reads “The committee meets a minimum of four times (once a month) each semester. Proposed change: “The committee meets a minimum of two times (once every other month) each semester or as needed (either via electronic communication or in person). Committee is in agreement with proposed charter modification.

III. Review of Access Concerns
- Reviewed Access concerns list. We will be adding ADA door switches for Student Life, Native Hawaiian Center, and Student ACCESS in addition to the already listed request for restroom in the library (1st floor).
- Bookstore door issues – ADA switch may not be operational for both doors – need to check

IV. Campus Concerns/Issues
Recommendation from committee members:
- Email campus at large to inform them of who to contact regarding ADA type concerns of issues – either their representative on the CODA-H committee or directly to Student ACCESS.
- Information for faculty regarding assisting students with disabilities during an emergency – what do the faculty do? Need to provide information to faculty regarding required responses.
- Conducting an informational workshop of emergent conditions on campus for faculty for example, forms of student disability needs on the rise. Including types and insights on how to work with them and faculty responsibilities in accommodation process. May want to work in conjunction with Mental Health Counselor for possible joint workshop.
- VCAS shared that both the mens and womens restrooms attached to the cafeteria will be converted to uni-sex restrooms.

V. Next Meeting: November 18, 2011
Building 5 room 104
9:00-10:00