Campus Leadership Team Meeting Minutes
May 9, 2011
Bldg. 4/23b

Guest: Hanwell Kaakimaka
Absent: Gleniss Akamine, Mike Barros, Jon Blumhardt (excused), Wayne Lewis, Jerry Saviano (excused), Eric Shaffer, Jolene Suda, Kerry Tanimoto, Preshess Willets-Vaquilar (excused)

I. Approval of minutes – April 25, 2011
Any changes, please let Shanon know by the end of today.

II. Updates and announcements
Jim Poole will be the Division Chair for Tech II

III. Governance Structure
Four (4) governance bodies (FSEC, SSEC, Kupu Ka Wai, ASUH) review the budget process and make recommendations to the Planning Council.
The question was raised as to the CLT’s role as a governance body. The CLT is involved in the day to day operations and is involved with the current services budget.
While we are told that end of the year funds will go away, with new budget structure, should there be some funds, the CLT would discuss and decided on the funding priorities.
Equipment purchases that impact health and safety are priority.

If would be helpful if agendas for committee meetings could be posted ahead of time so people are informed and can attend the meetings.
Suggestion was made that joint meetings of the CLT and the Planning Council are held with regards to the budget, rather than separate meetings that are held now.
It was also noted that because program reviews are part of the strategic planning and the budget process, the Division Chairs need to be more involved with the program reviews.

IV. Budget priorities process

V. Re-Organization Update
Erika will continue to work through the process over the summer with the 11-month faculty and staff. Tech 1 - the suggestion to have 2 Division Chairs is still in discussion. No changes in Tech II. MELE - to be determined which Division they will fall under. Native Hawaiian Studies will be a new Division under University College.
VI. **Summer School Enrollment**
   Fairly low (as of today), for developmental courses, same tuition as Spring
   Deans will look at enrollment and decide which classes to cut.

VII. **Summer Construction / Repair & Maintenance Projects**
   a. Anticipated moves:
      Pride will move from Building 5 to Building 3
      Student Access – move from 7/3rd floor to Building 5

VIII. **Prioritizing repair and maintenance projects** (handout)
   Building 27 – drop ceiling changes, electrical upgrades
   Building 6 - improve the irrigation area
   METC - fixing the finger piers
   AMT & Diesel – gutters

IX. **Accreditation update**
   Updates will be posted on accreditation webpage

X. **Implementation of Placement Policy**
   Discussion on the implementation of the placement policy with regards to developmental
   courses.

XI. **Winter (Fall 2011) break – campus closed?**
   No decision yet.

**Next meeting is August 15, 2011**

Irene Mesina, Recorder