HONOLULU COMMUNITY COLLEGE
CAMPUS LEADERSHIP TEAM

MINUTES
January 3, 2011

MEMBERS PRESENT: Jon Blumhardt, Farah Doiguchi, Ralph Kam, Emily Kukulies, Erika Lacro, Irene Mesina, Shanon Miho, Lianne Nagano, James Niino, Sam Rhoads, Marcia Roberts-Deutsch, Jerry Saviano, Eric Shaffer, Bert Shimabukuro, Kerry Tanimoto, Jonathan Wong.

MEMBERS ABSENT/EXCUSED: Mike Barros, Brian Furuto, Lynn Inoshita, Ken Kato, Wayne Lewis, Jolene Suda, Russell Uyeno.

I. Approval of Minutes of 11/29/2010: Approval was deferred as Wayne Lewis had made some updates to the first draft. Minutes will be recirculated, with final approval by email prior to posting.

II. Updates and Announcements:
   1. Erika provided an update on the renovations to Building 27, required for ADA compliance: although there was a delay in the schedule, faculty should be able to access the building by midweek, and students by the first day of classes.
   2. Marcia reminded Division Chairs and Deans that the January meeting of the CPC on January 21 will be the last at which curriculum proposals will be considered for inclusion in next year’s catalogue.
   3. Emily indicated that Monday and Tuesday (January 10 and 11) will include welcome activities for students; ASUH-HCC will coordinate, with Counseling participating.

III. Building 7 and 27 and other facility updates:
   1. As noted above, Building 27 should be accessible soon, though completion of work continues.
   2. For building 7, there is no timeline yet; no start date has been established, but there are estimates for the duration of each phase once work begins.
   3. Sam asked about the status of the Sprint building and the transfer of PCATT to that facility. Discussions with the building owner are in progress.
   4. Erika also indicated that the portables vacated by ETC (Building 71) are now being renovated to provide facilities for the new English developmental curriculum (3 classrooms, 1 computer lab.) The PRIDE program may also acquire additional space here. Irene
recommended that good signage be provided for the facility, as few people will know what/where Building 71 is.

5. In the context of the departure of ETC, Erika also indicated that their tenured faculty members have been reassigned to other campuses, and that HCC has picked up an ABRP position occupied by Donald Frost. The nature of his workload has yet to be determined.

IV. Cafeteria Hours: Erika informed the CLT that Creations in Catering will resume campus cafeteria service on January 4 with limited hours. Regular hours will begin on January 10.

V. The Mala: Ralph informed the CLT that an area designated for the cultivation of dry land kalo will be created by Mark Alapaki Luke, Hawaiian Studies instructor. This will be located near the Berlin Wall and mauka of the Keiki Hauʻoli facility.

VI. Reorganization Updates: Erika indicated that notes from the initial round of meetings (scheduled during finals week) will be posted and that additional meetings will be scheduled. She cited A & R/Counseling and the Native Hawaiian Center as examples of areas that may undergo some changes. Marcia asked for clarification on reassignment/transfer of positions and a timetable in this process.

VII. Summer Schedule: Dates for Summer 2011 are as follows: Session I: May 23 to July 1; Session II: July 5 to August 12. These dates correspond to those of UH-Manoa and other campuses. Erika indicated that we need better coordination of times, dates and lengths of course offerings. Jerry noted that Farrington High School has stopped offering AP courses and recommends that its students consider taking Running Start (RS) courses at the community colleges. While our RS population has declined in the past couple of years, this may affect our Summer 2011 offerings. Shanon Miho noted that Charlie Anderson may return part-time to coordinate the Gear Up program, which could also have an impact in this context.

VIII. Spring 2011 Meeting Days and Times: The schedule for CLT meetings will be as follows: January 10, 24 and 31; February 7, 28; March 14, 28, April 11, 25, May 9. All meetings will be at 11:30 a.m. in 2-214.

IX. Additional questions and concerns: Irene asked for a copy of the full Spring schedule and Shanon said the counselors would also appreciate copies of the evening/weekend, Focus and DE schedules. Erika said these would be provided, along with current enrollment data. Marcia asked for budget information that would put cuts of low-enrolled classes into better context.
Erika also asked the CLT to suggest reports they wanted to receive from other constituencies: Updates on the new developmental MATH and ENG curricula, and reports from the Native Hawaiian Center, the Student Media Board and ASUH-HCC were requested.

NEXT CLT MEETING: MONDAY, JANUARY 10, 11:30 a.m., 2-214.

Minutes submitted by
Marcia Roberts-Deutsch