Call to Order
The meeting was called to order at 12:30 p.m. by Katy Ho.

Present: Katy Ho, Steve Auerbach, Mike Barros, Michael Ferguson, Derek Inafuku, Lara Sugimoto, Russell Uyeno, Jo Stenberg, Wayne Sunahara, Mike Meyers, Silvan Chung, Dee Uwono, Jim Poole, Marcia Roberts-Deutsch, Charles Miller, Guy Shibayama, Irene Mesina, Emily Kukulies, Mario Mediati, Jeff Stearns


Guests: Liza Tabalanza, Arabela Javier, Angelina Peralta, Javelle Kaneakua

Recorder: Jeff Stearns

I. Minutes of March 9 meeting were approved.

II. Updates

- A system-wide CTE English conference will take place on our campus on April 10 (Jeff)
- Installation of an EV station by the Administration Building will begin on April 13 and should be finished by the 24th (Derek)
- The Annual Spring Career Fair will be coming up on April 15, 10:30 a.m.-1:00 p.m. in the HCC Cafeteria. This year we have 37 employers. There will prize drawings for students, and a separate one for Faculty, Staff, and Administration who stop by (Silvan)
- Registration begins on April 13. The registration guide will be out on April 6 (Jo)
- The 2015-16 College Catalog will be up on line for the week of registration (Katy)
- John Morton will visit our campus on April 15 at 3:00 p.m. to discuss the UHCC strategic plan (Katy)
- Erika will inform the college about an upcoming town hall meeting to discuss the strategic plan for our campus. It will take place on April 17 from 10:00 a.m. (Katy)

III. Presentation on Student Life and Development – Emily Kukulies

Highlights of the presentation:

- We at Student Life look at all of our students as leaders.
• We create an environment that offers students a challenge and a support “to build whole people and whole communities.”
• Emily presented a video of students who commented about their experiences in interacting with others on our campus.
• Students can stop by Student Life to find out about student organizations that help them meet friends and get involved in campus activities.
• Campus experiences are all about learning – such as experimenting, sharing, and processing.
• A lot of work goes into the activities. It is not all fun and games – students take responsibility for the activities.
• Students want to feel supported by faculty and staff, not just other students.
• Among other things, Student Life prints ID cards for students and manages the campus lockers. It also oversees the student lounge, which provides a means for socializing.
• When students organize events, faculty and staff should work with them. They should attend the events to show support.
• Students do a lot of work organizing and implementing graduation.
• Students do care if faculty and staff come to the graduation ceremony. Faculty should tell students how proud they are of students who are graduating. It means a lot to them.

IV. Smoking policy

Irene noted that Manoa has adopted a no smoking policy and asked where HCC is on this issue.

Derek said HCC will continue to keep the existing policy, which calls for smokers to be 20 feet from a building. It is difficult for our campus to implement a total ban because, for example, the many visiting our campus from the apprenticeship program. Security can be called if there is a violation. Security will explain to the smokers the policy.

The Administration will look into including E-cigarettes in the policy.

Irene suggested that new students be reminded of the policy.

V. CLT Self-Assessment

As part of self-assessment, Katy asked the CLT if there was a need for the committee to continue in the future. She asked if the committee would be more effective if replaced with an enrollment management group that might look at such issues as processing student admission applications effectively, creating more efficient class schedules, providing ways to make it easier for students to pay bills, or finding means to help students be successful.

She asked that CLT representatives talk with constituents about these ideas before the next meeting.