I. Call meeting to order:  start time:__________ recorder:____________________

II. Adopt the Agenda:  any changes:________________________________________  if changes, motion:_______________________ second:_______________________ vote:__________

III. Approve the previous Minutes:  any changes:________________________________________  if changes, motion:_______________________ second:_______________________ vote:__________

IV. Task Force Reports:
1. Accreditation Liaison Officer (AcTF):________________________________________  Questions / Suggestions:________________________________________  Assignments:________________________________________

2. Assessment Coordinator (AsTF):________________________________________  Questions / Suggestions:________________________________________  Assignments:________________________________________

V. Additional Reports:
Member Reports:________________________________________
VI. New Business:
1. AOC’s Campus Survey – This is a draft for feedback and discussion. The survey will be submitted to all faculty, and a similar one for staff, prior to the end of Spring semester. The goals are two fold, first to update the current AIP, second to aid in the preparation of the Mid-Term report to ACCJC.
Discussion / Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
if a motion:_________________________ second:_________ vote:_______

2.
Discussion / Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
if a motion:_________________________ second:_________ vote:_______

VII. Set Future meetings:
Assuming the time, place, and day of the week is acceptable, only the date remains to be selected.
Friday, __________________, 2015 in 2-614 at 11am

VIII. Adjourn:  end time:__________