I. Call meeting to order: start time:__________ recorder:____________________

II. Adopt the Agenda: any changes:_______________________

III. Approve the previous Minutes: any changes:_______________________

IV. Reports and Responses:
1. Accreditation Liaison Officer (AcTF):________________________

2. Assessment Coordinator (AsTF):________________________

3. Additional Member Reports:________________________
V. Old Business, i.e reminders:
1. According to the last meeting the CCIE will support the AcTF by reading the AIP report and submit feedback before Finals, Dec. 12, 2014. And to support the AsTF, the CCIE will help to review models of collection/storing data. Also the CCIE will review the Draft Institutional Effectiveness Handbook, to see what items/areas the CCIE can incorporate and maintain without over reaching their authority. The AcTF and AsTF will submit mid-year reports by Jan. 9, 2015.
Discussion / Comments:

if a motion: second: vote:

VI. New Business:
1. Discussion / Comments:

if a motion: second: vote:

2. Discussion / Comments:

if a motion: second: vote:

*Reminder:
The next meeting will be Jan. 30, 2015 at 11am in 2-614

VII. Adjourn: end time: