ACCREDITATION TASK FORCE

MID-YEAR REPORT TO THE CAMPUS COUNCIL ON INSTITUTIONAL EFFECTIVENESS

January 9, 2015

Members: Diane Caulfield, Souraj Dutta, Ross Egloria, Patrick Patterson, Marcia Roberts-Deutsch, Steven Shigemoto, Cynthia Smith, Lara Sugimoto, Monique Tingkang, Russell Uyeno. Steven Auerbach, new Director of PCATT/OCET, will join the Task Force in Spring 2015.

Meetings: September 19, 2014; October 17, 2014; November 14, 2014. The December 19 meeting was cancelled as it was the last day of finals week before the holiday break.

Activities in Fall semester:

- Orientation for Task Force members: members were asked to review the CCIE and Task Force Charters, and the Comprehensive Assessment Planning Calendar.
- Review of the Follow-Up Report due to the ACCJC in mid-October (members were provided with a near-final draft of that report.)
- Review of the Actionable Improvement Plan (AIP) updated in September 2014.
- Planning for the research and writing of the Midterm Report. This is due in October 2015, but evidence-gathering and writing will be done in Spring 2015 to provide the opportunity for campus input and review.
- Preliminary discussion of a comprehensive campus survey to provide timely feedback on prior Recommendations and campus reorganization.

Submitted by
Marcia Roberts-Deutsch
Dean, University College, and
Accreditation Liaison Officer
ASSESSMENT TASK FORCE

MID-YEAR REPORT TO THE
CAMPUS COUNCIL ON INSTITUTIONAL EFFECTIVENESS

January 27, 2015

Members: Patrick Patterson, Marcia Roberts-Deutsch, Steven Shigemoto, Wayne Sunahara, Katy Ho, Erica Balberg-Gerard, Emily Kukulies

Meetings: September 12, 2014; October 10, 2014; November 7, 2014; December 12, 2014.

Activities in Fall semester:
- Orientation for Task Force members: members were asked to review the CCIE and Task Force.
- The Task for set up a Database Working Group, and an Internet Protocol Working Group to prepare for a pilot of assessment tools and document management systems on campus, including Live Text, a numeric database, SharePoint, PivotPoint.
- The Task Force reviewed SharePoint as a document storage solution, and began thinking about search terms to use. This was delegated to the Internet Protocol Working Group.
- Discussion of our mission to review 5-Year Program Reviews – the ARPD will be late, so our review will begin in April. We’ll ask the programs doing 5-year reviews to present their reports to us live, and will set up a standard process to give them feedback.

Submitted by
Patrick M. Patterson
Professor, CC, History, and
Assessment Task Force Chair