Minutes – Accreditation Oversight Committee  March 21, 2014

Convened 12:00; adjourned 12:40

Present: Marcia Roberts-Deutsch, Clara Bantolina, Steven Shigemoto, Cynthia Smith, Kaleo Gagne, Katy Ho-Middleton.

Not Present: Jeff Stearns, Russell Uyeno, Jeffrey Kanemoto, Silvan Chung, Patrick Patterson, Mike Leidemann.

I. Minutes from Feb. 21 meeting - Minutes were approved as written.

II. Report from ALO meeting on March 11, 2014, and new proposed standards

Marcia reported on a meeting with ALOs from PPEC partners—Pacific regions such as Palau, Guam, Marshall Islands. The primary topic was review of WASC-ACCJC’s new Standards. These have been revised to reduce redundancy and clarify criteria. Part of the new standards is the possibility of extending the accreditation period from 6 to 7 years, with possible extensions for campuses that excel in meeting standards.

ACCJC is currently gathering comments and feedback; new standards will be voted on at the June meeting. Campuses coming up for re-accreditation starting in 2016 will be held to these new standards. This includes HonCC, which will need to gear up for its next self-study after submission of the Midterm Report in Fall 2015.

Another outcome was the commitment on the part of ALOs from Oahu to meet periodically. Marcia will share with the committee the notes from that meeting, as well as ACCJC information on the new standards.

III. Update on Actionable Improvement Plan

Marcia will incorporate all updates and will also link to relevant standards and ACCJC recommendations. This will be sent out after Spring Break. These updates will help in the Midterm Report as well as the next self-study as part of that report requires us to address ‘response to previous recommendations.’ She clarified that it is still legitimate to have items ‘in progress’ for the Midterm Report.

IV. Status of Proposed New Committee Structure and Charters

Marcia announced the SSEC has approved proposed restructuring of committees, and FSEC will vote on this at its April meeting. In response to questions raised in discussions, responses to FAQs have been emailed. Marcia will work on posting these up as well for increased campus access. There is a need to ensure people know why the changes were proposed: to increase efficiency, reduce redundancy, and allow those directly involved in issues to join topic-specific working groups.

The concern was raised that the Committee on Committees will have to deal with assignments for these committees with a short turn around but cannot be helped, to ensure necessary campus review and discussion. Assessment Committee and AOC will continue to work on existing plans while waiting for final decisions on restructuring.
V. Planning of April Assessment Showcase

Marcia led a discussion of what kind of showcase the committee should coordinate at the end of the semester. Some topics/possible sessions or presentations discussed include:

- Overview of DE assessment activities and results
- Assessment 101 - a basic overview of key terms and concepts
- Programs/departments sharing assessment and resulting outcomes – sharing improvements implemented
- Sharing of rubrics
- Overview and examples of summative/formative = direct and indirect forms of assessment
- Information emerging from ‘prior learning’ initiative?
- Dealing with need to align SLOs – program/department/course – and outside certifiers/external evaluation.

Likely structure would be an overview session and then break out sessions.

In preparation, there is a need to compile a list of faculty who can share what they have done in assessment. Need to make sure to reach out and find good examples from CTE, e.g. Cosme, ECE etc.

Showcase date is to be determined but possibly the first study day during last week of classes (May 8.) Marcia will let the committee know.

Related to this discussion, Marcia announced that the PC has proposed new Institutional Learning Outcomes; if approved, all programs will need to align with these.

VI. Update on Annual Reports to ACCJC

Marcia reported annual reports will be shared with the committee. These require new elements of qualitative and quantitative reporting related to system level data and more detailed reporting on assessment of SLOs. These will be posted on the intranet for sharing with the campus.

These reflect increased scrutiny regarding how the system as a whole is measuring performance on outcomes; Kaleo announced that there is a new UHCC strategic planning document, he will share with the committee.

VII. Update on status of new degree programs

The campus is still determining whether a substantive change document is needed for the two new degrees issued: AA Hawaiian Studies, and AS Natural Sciences. New degree course designations have been created and enrollment as regular programs will begin in Fall 2014.

VIII. Other

Kaleo expressed his thanks for the opportunity to be on the committee as this is his last meeting as ASUH-President; members of the committee thanked him for his service and contributions to the campus.

VIII. Next Meeting – Friday, April 25 12:00