Members Present: Clara Bantolina (SSEC), Silvan Chung (Student Services), Sally Dunan (FSEC / Faculty at large), Kaleo Gagne (ASUH-HCC President), Katy Ho (Dean of Student Services), Jacob Morton (ASUH-HCC Senator), Patrick Patterson (Assessment), Marcia Roberts-Deutsch (ALO, Dean of University College), Steven Shigemoto (IR), Cynthia Smith (Faculty at Large), Jeff Stearns (CLT.)

Members were introduced and new members welcomed. As agreed upon last year, a number of members agreed to remain on the committee to provide continuity through the current accreditation cycle that includes a follow-up report and visit in Fall 2013.

Once that is complete, the AOC will turn its attention to progress being made on the Actionable Improvement Plan (AIP) items that were identified in the 2012 Self-Evaluation Report.

The important role that Assessment plays both in the College’s response to recommendations from the 2012 visiting team, and in general, was an initial focus of discussion. Cynthia Smith observed that the Assessment Committee needs to have administrative leadership. It was noted that while there is currently no Assessment Coordinator, supervision of assessment activities is now the responsibility of the new Dean of Academic Support, Wayne Sunahara.

Marcia Roberts-Deutsch shared with the AOC an early draft of a comprehensive planning and assessment calendar being developed as a project for the WASC Assessment Leadership Academy in which she is participating in 2013-2014. It is hoped that this multi-year, multi-level calendar will allow the campus to develop a more comprehensive approach to assessment/planning and more easily identify key areas of focus and activity each year. Members of the AOC were asked to provide feedback to help develop the plan.

AOC members were also to receive preliminary drafts of the responses to recommendations and asked to provide feedback.

The next AOC meeting will be Friday, September 27 from 11-12 a.m., location TBA. Subsequent dates for Fall are October 25 and December 6, 12 noon-1 p.m.

(Postscript: Mike Leidemann was selected to serve as the FSEC representative on 9/13/13.)