ANNUAL REPORT  
SPEECH REQUIREMENT BOARD  
AY 2015-2016  
Submitted By: Kara Kam-Kalani, Sub-Board Chair  

Membership  
Fumiko Takasugi, Mitchell Okamura, Kara Kam-Kalani (Chair)  

The Speech sub-board welcomed Mitchell Okamura, new full-time faculty in Speech this year. Mitch Okamura has replaced David Panisnick, who served as a member of the board for the past three years.  

Certification of New Courses  
There were no applications submitted for Speech designation for new courses this academic year.  

Recertification of Existing Courses  
There were two new applications submitted for review during academic year 2015-2016. SP 151 and SP 251 were recertified by the Speech sub-board in Spring 2016, thus extending their certification periods to Spring 2021.  

Courses Certified with Speech Designation  
Courses certified with the Speech designation are summarized in the table below. Speech requirement certifications are valid for a period of five years. Thereafter, applications for recertification must be submitted and approved by the Board to retain the Speech designation.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Certification Date</th>
<th>Certification Period</th>
<th>Previously certified from...</th>
</tr>
</thead>
<tbody>
<tr>
<td>SP 181</td>
<td>1/16/2012</td>
<td>Spring 2012-Spring 2017</td>
<td></td>
</tr>
<tr>
<td>SP 253</td>
<td>12/17/2011</td>
<td>Fall 2011-Fall 2016</td>
<td></td>
</tr>
<tr>
<td>SP 290</td>
<td>6/15/2012</td>
<td>Spring 2012-Spring 2017</td>
<td></td>
</tr>
</tbody>
</table>

Due for Recertification in 2016-2017  
SP 253 will need to be recertified in Spring 2017 to retain its Speech designation.  

Assessment  
Assessment is currently being conducted each semester in all classes certified with the Speech designation. Forms of assessment include an end of semester Speech survey taken by students at the completion of the course, embedded exam questions, and speech performance evaluations.
The end of the semester speech survey allows for verification that the hallmarks for the Speech designation are being met. Students report on the number of required speech assignments, the percentage of the final grade that is based on Speech related activities/presentations, types of oral communication assignments required, and their perceptions of the sufficiency of training and feedback from the instructor in oral communication activities. Results of the assessment indicate that all Speech certified courses have been abiding by the Speech designation hallmarks. These results can be located on the HCC Assessment Reports website on Laulima.

Embedded exam questions and speech performance evaluations are used to assess achievement of Speech course SLOs. During the 2015-2016 academic year, courses certified with the Speech designation met the 70% benchmark for success in student achievement of course SLOs. Currently, the college does not have a specified repository for housing SLO assessment data. Therefore, assessment data can be obtained by contacting the discipline liaison.