Standard III.B. Physical Resources
Committee Meeting

March 9, 2011
2:00 pm
Building 9

Present:
Mike Barros, Chulee Grove, Nadine Leong-Kurio, Evelyn Greene, Derek Oshiro,
Wayne Sunahara, Mike Willett

Absent: George Boeman, John DeLay, Mark Lombawa, James Niino

Meeting was called to order at 2:00 p.m.

2. An updated committee membership list was shared. Norman Takeya and
   Ben Ocol are unable to continue as committee members.
3. Online surveys for faculty and staff has been posted.
4. 1350 Student surveys have been printed. Most student surveys have been
distributed to tech 1, tech 2, apprenticeship, and University College. ICS
and CENT programs had their student complete the survey online.
5. Nadine will ask Marcia for help with entering the paper surveys. Marcia
had mentioned earlier that we could get help from David Fink and
Christian Ababa.
   a. Mike and Evelyn input the off campus student surveys.
   b. James Niino and John Delay have said at a previous meeting that
      he had student assistants that could help.
   c. Any help by committee members to input the surveys would be
      appreciated.
   d. To input the survey, go to the Physical Recourse website (see url
   e. IMPORTANT: for surveys that have incomplete answers, no answer
      or two answers marked, do not input these surveys to the system. If
      there is a significant number of surveys with these kinds of errors the
      committee will decide how to handle them at a later date.
   f. Target date to have all surveys entered into the system is April 1st.
      (And that’s no April Fools joke)
6. First Draft target date is after the Spring Break
7. May 11th meeting will be a lunch, Chulee volunteered to cook for us.

Next meeting: April 6th, 2:30 p.m. at bldg. 9
Meeting adjourned at 3:13 p.m.

Physical Resources web site:
http://home.honolulu.hawaii.edu/~nadine/physical/
Listserv: hcc-physical-l@lists.hawaii.edu