STANDARD IIIB: PHYSICAL RESOURCES

MINUTES
10/13/10,  2:00 pm,  Bldg. 9

Present:  Mike Barros, George Boeman, John Delay, Evelyn Greene, Chulee Grove, Nadine Leong-Kurio, Mark Lombawa, Derek Oshiro, Wayne Sunahara, Mike Willett

Absent:  James Niino, Ben Ocol, Norman Takeya

Recorder:  Mike Barros/Roxy Yamaoka

1. Meeting called to order at 2 pm

2. Documents distributed:
   - Meeting’s agenda
   - "Questions to Use in Institutional Evaluation" from WASC’s Guide to Evaluating Institutions (August 2009)
   - Template for the self-study report “Standard IIIB: Physical Resources”

3. Approval of May 13, 2010 Minutes

4. Internal Time Line
   - Chulee, Nadine and Mark will work on survey questions.
   - Mark will work on questions for students regarding HCC parking.
   - Survey questions/comments and/or concerns will be submitted to Nadine no later than October 22, 2010.
   - Committee will go over survey questions and discuss preliminary answers to the "Questions to Use in Institutional Evaluation" at the next meeting scheduled on Wednesday, November 10, 2010 at 2:00p Bldg 9.
   - First draft due December 8, 2010.

5. Sections of Standard IIIB were divided among the committee’s members. Members were asked to answer the questions listed in the "Questions to Use in Institutional Evaluation" by November 4, 2010. Submit the answers via e-mail to: listserv: hcc-physical-l@list.hawaii.edu

   #1  Derek Oshiro / George Boeman
   #1a  John DeLay
   #1b  Chulee Grove/ Wayne Sunahara
   #1b  Evelyn Greene/Mike Willet [off-sites]
   #2 and #2a  Mike Barros & James Niino
   #2b  Nadine Leong-Kurio

Meeting adjourned 3:10 pm