Honolulu Community College  
Hawaiian, Asian and Pacific (HAP) Committee  
Meeting Minutes - 4 pm - October 9, 2013  
Room 7-535A - (moved at 4:35 to 7-602)

Called to Order by Chair - Alapaki Luke at 4:05 pm

1. Introduction of HAP Committee Members -

Members Present -
Doug Madden, Jim Poole, John Vierra, John Delay, Alapaki Luke, Rob Edmondson
Rob E taking notes - absent: Kai‘ulani Murphy

Introduction of VOTING members -
Doug Madden, Jim Poole, John Vierra, John Delay, Alapaki Luke, Kai‘ulani Murphy

2. Curriculum Timeline -

Handout - GEB Processing Apps -
Details procedures for committee to follow. 
Important to meet deadline for College Catalog, and advising students.

Handout - Curriculum/Catalog Deadlines for 2013-2014
To clarify process of new and existing course applications

JD - Q: Schedule of our meetings, can vote online?
AL - A: Not yet, can, and have voted online for applications.

HonCC Intranet site - HAP Approved courses/instructors
Now lists for HONCC - 4 courses, 6 instructors

JV - Q: Which certified first, course or instructor?
AL - A: Either can come first.
AL - System HAP Board says HonCC may decide to certify by course.
Must renew each 5 years.
Manoa will recognize HonCC approved courses.

HonCC Intranet site - HAP Hallmarks
JD - Concerned with meeting them. Especially 2/3 of time
In my GEOG class the sum of all time does meet the 2/3 criteria.

HonCC Degree Program Requirements -
AA degree requires one HAP course 3 credits.
AS degree does NOT require HAP class - except MELE
Haw Studies Program requires 1
JP - in past Manoa focus courses were all 3-400 level
So Manoa will require HAP again for BA/BS degree.
See Multi-Campus Agreement on Web. Advisors will decide.

3. New HAP Proposal - ENG 257M -

JP - Q: Can it satisfy HAP and E focus, and WI requirement, all in one class?
AL - Yes!
AL - Q: Any Issues with the proposal?
JB - No mention of Hawaii in course description, SLOs, Syllabus.
Syllabus description does quote course description web after introductory sentences.
JP - If we change it now the application must go back to the CPC
AL - Should add Hawaii to course description later, but not now.
RE - Should also rephrase "Asian and Pacific" to "Asian and Pacific Island"
AL - Does it meet the HAP Hallmarks?
JD - In several minutes of discussion all agreed that it does.

VOTE - All approved ENG 257 Proposal by a show of hands.

4. HAP Student Evaluations - Spring 2013
Was administered by Steven Shigimoto since Divid Fink has left.
Summary feedback -
AL - Read several comments, concluded the feedback seems to justify SLOs.

5. HAP Multi-campus Group Updates -
AL - The UH System website - Manoa Transfer Page is not updated to current end dates shown on HonCC Intranet.

DM - Re-certifications next year?
JP - Five years for existing course, Three years for a new one.
JP - There is no HAP Focus requirements for any CTE program, but may add E-Focus soon.

AL - We want more HAP courses because of high student enrollment, may try DE, will have one hybrid class but generally do not want DE classes.
JD - Much natural science in GEOG class but also frequent references to Hawaiian culture connections and cultural issues.

NOTE - Wai is Hawaiian for water. Waiwai means rich, wealthy!

AL - Meeting adjourned at 5:30pm.

Minutes submitted by Rob Edmondson 10/10/13
Please email me about any changes needed.